

School Visits

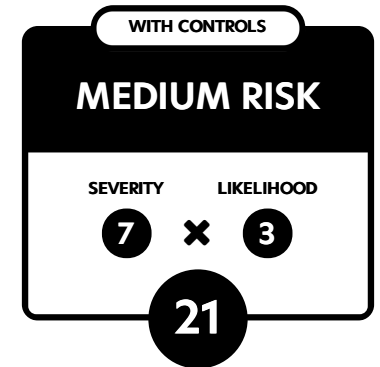
A publicly available Risk Assessment for school teachers and leaders managing their school groups.

PEOPLE EXPOSED

- 👤 Colleagues
- 👤 Visitors / Guests
- 👤 Contractors
- 👤 Members of the Public

HAZARDS

- ⚠️ **Cars and coaches in car park.**
Being hit or run over by coach or car.
- ⚠️ **Uneven surfaces around farm park**
The farm park is predominantly outside with gravel pathways, grassy terrain and some uneven slopes.
- ⚠️ **Fireplace**
The fireplace in the clubhouse room often used for school groups has a log burning stove as means of heating.
- ⚠️ **Slippery surfaces**
There are flat surfaces without grip enhancing additions that may become slippery when wet.
- ⚠️ **Vehicles travelling in the farm park**
Some farm vehicles will occasionally travel around the farm park.
- ⚠️ **Lost Children**
Children wandering off from main school group.
- ⚠️ **Unauthorised access to back of house areas**
Children may go into areas restricted staff only.
- ⚠️ **Electrical equipment**
Injury from electric shock
- ⚠️ **Bacteria from animal contact (zoonosis)**
There are numerous illnesses and health problems associated with animal contact.
- ⚠️ **Outdoor play equipment**
Risk from loose screws, or other protrusions, Risk of injury from falling off and risk of collisions whilst using.



- ▲ Fire**
General fire hazard in buildings and rooms used by school.
- ▲ Chemicals and medicines on site**
Cleaning products and animal medicines present on site.
- ▲ Insect bites and stings**
Nature may present on site, including wasps, bees, ticks, horseflies etc.
- ▲ Falling from height**
Falling from trees and fences or farm equipment and barns.
- ▲ Weather**
Sunburn, hypothermia, high winds.
- ▲ Bites and injury from animals**
Bites from goats / sheep being fed, bites and scratches from small animals being incorrectly handled

CONTROL MEASURES

- Reactive maintenance**
Robust system in place to rectify broken equipment, trip hazards and general faults.
- Cleanliness and housekeeping**
Daily cleaning schedules are in place throughout farm park.
- Driving restrictions**
Only trained members of staff to drive vehicles in farm park during opening hours. Speed limit in place and other restrictions such as hazard warning lights. Schools also made aware to be careful of vehicles in the park.
- Animal access and enclosures**
Animal access is restricted and enclosures locked and fenced to prevent access by children. Teachers made aware of the dangers associated with entering restricted areas.
- Electrical installation certification**
Electrical installations all certified, and work completed by competent qualified persons
- Maintenance of pathways and general walkways**
Walkways are checked daily as part of our H&S checks. Areas that are dangerous are taken out of use or fixed.
- Car park controls**
There are dedicated drop off and collection points for the car park pick ups. There is a speed limit of 5mph on site and groups are met in the car park by a member of staff.

○ **Planned preventative maintenance.**

Outdoor play equipment and other items of equipment used by school groups is on a planned preventative maintenance schedule. Pillows and outdoor play equipment among other parts of the facility undergo external inspections.

○ **Missing persons procedure**

The farm park team have a set procedure for dealing with missing children. Staff will assist from all areas of park with radio communication throughout.

○ **Supervision of children**

Children should be supervised by a suitable number of adults, teachers or parent helpers. This number is generally a ratio of 5:1 but may be greater depending on the needs of the children.

○ **Managing slips**

Barn floors and other areas are washed with an anti-slip cleaning product which helps make the floor less dangerous when wet. Signs are also put out and teachers should ensure children do not run around in these areas.

○ **Small and large animal bites**

Larger animal bites should be very low risk, teachers should be informed by staff on day how to feed the goats and sheep in the walkway. The only likely way to be bitten is by putting fingers into a mouth of a hungry goat or sheep. Small animals are more likely to scratch or bite if being handled roughly so teachers should advise care when handling any small animal such as chick or rabbit. CFP team will also be on hand during small animal contact to advise.

○ **Weather management**

Schools attending in hot, cold or windy extremes of weather should wear appropriate protection, sun cream, hats, waterproofs and warm clothes, to prevent sunburn, sun stroke, hypothermia etc.

○ **Insect bites and stings**

Insects are part of the natural environment at the farm park, school groups should be aware of children who have allergies and potential relating issues from a bite or sting.

○ **First Aid**

First aiders are available on site and should school groups require first aid treatment it will be available.

○ **Zoonosis controls**

Facility is in place for hand washing around the park at numerous locations. Teachers are made aware of the dangers of animal cross contamination and will ensure all children wash hands correctly after animal contact. Cotswold Farm Park has NFAN, AAA accreditation under the animal attraction assurance scheme. for more information visit;
<https://www.farmattractions.net/animal-attraction-assurance-scheme/>

○ **Storage and housekeeping of chemicals**

All cleaning chemicals are stored in locked storage rooms or cupboards that are not accessible by public. Animal Medicine and treatments are not available for public access as well.

○ **Fire General**

The Farm Park has a full Fire Risk Assessment for dealing with fires in the farm park. Teachers are advised to follow the staff instructions and meet at the assembly point in the car park or at the top of the farm track near the barns.

○ **Log fire surround**

The log fire if on will have a rope barrier surrounding. Teachers are also advised to supervise that children are not trying to climb or reach over the rope.